

GOVERNMENT OF JAMMU & KASHMIR
OFFICE OF THE DISTRICT DEVELOPMENT COMMISSIONER KISHTWAR

Sub:- CAPEX Budget 2018-19- Authorization for release of 50% funds - SOCIAL FORESTRY SECTOR

Ref: - Planning, Development & Monitoring Department's Govt. Order No: 54-PD of 2018, Dated 20-02-2018.

ORDER NO : 03 of FY19

DATED 07-04-2018

Consequent upon the passage of demand for grants of various Departments in the DDB meeting of District Kishtwar held on 05-04-2018 and in view of the authorization conveyed by Planning, Development & Monitoring Department to utilize 50% of the 2018-19 CAPEX Budget vide above referred order, Sanction is hereby accorded to the release of funds amounting to **Rs.3.89 Lakhs (Rupees Three Lakhs and Eighty Nine Thousand only)** under District CAPEX Budget 2018-19, Capital Component (Regular Scheme) – **Social Forestry Sector**, and its placement at the disposal of **Divisional Forest Officer Social Forestry Doda / Kishtwar** as per the schematic breakup given hereunder:

S. No.	Object Head	(Rs. in Lakhs)	
		CAPEX Budget 2018-19	Funds Released 2018-19 (50%)
1	RDF	2.50	1.25
2	V.W.Lot at Hurna palmar	3.60	1.80
3	Strip plantation	0.50	0.25
4	S.Pasture	0.80	0.40
5	Instt. Plantation	0.39	0.19
	Total	7.79	3.89

The release is however subject to the following conditions:-

- i) The sectoral officer concerned shall utilize the aforementioned funds after observing all codal formalities as required under rules;
- ii) In accordance with the appropriation bill, District Officers shall prepare the schematic break up of the allocations and ensure further release of funds through BEAMS.
- iii) The Execution of works shall be taken up strictly for the approved schemes within the approved cost and no liability shall be created ensuring financial discipline in the system, until specifically authorized by the Planning, Dev. and monitoring Department.
- iv) **No work shall be taken up for execution without accord of Administrative Approval from competent authority as failure in observing the same would be in violation of the standing instructions of Planning, Development and Monitoring Department for which the concerned Distt./ sectoral Officers will be personally responsible. The concerned Distt./Sectoral Officers shall process those cases of works for Administrative Approval which are approved under District CAPEX Budget 2018-19 but Administrative Approval is not accorded yet.**
- v) The Sectoral/ District Officer shall immediately set in motion the procurement and tendering process which should be completed latest by **15th of May, 2018** which implies that all budgeted works must be allotted and supply orders issued or procurements made by the specified time line.
- vi) The procurement plan of the departments during the current fiscal shall be limited by an outer most cap of 60 days. From conceiving the nature and quantity of public goods and services to be procured to preparing tenders/ RFQs/Eols to finally awarding the contract, the departments shall compulsorily finish the whole process within 60 days. Any spill over in timeline shall be allowed only under the orders of cabinet based on some cogent reasons. In all other cases deviation from norms shall be automatically visited with appropriate disciplinary action.
- vii) Departments shall go for Asset Mapping with proper geo-tagging for preparation of asset inventory. This will help the government to start the process on asset insurance.
- viii) DPRs shall be framed after taking into account soil testing and other technical inputs. The departments shall ensure that the tendering process commences only after the DPRs are prepared, administrative approval and technical sanctions are accorded and any other applicable requirement as been met. Scope of work shall neither be changed nor extended without proper authorization from the competent authority and availability of funds.
- ix) Preference shall be given to projects which will be completed within a span of 3 years, except of course, the mega projects like Hydro Power or large connectivity projects. Before commencing any work it has to be ensured from the project authority that the required funding will be available over a period of 3 yrs to ensure completion of works.

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- x) **The phasing of expenditure during the year 2018-19 is a must and expenditure during the last quarter shall be limited to 30% of the budget allocation. In the month of March 2019, the expenditure shall not be more than 15% of budget estimates.**
- xi) The Distt. Officers shall get the works under Distt. CAPEX Budget 2018-19 technically vetted from competent authority before execution.
- xii) The Distt. Officers shall be personally responsible for any liability created on account of un-approved/ unauthorized works and/ or incurring of expenditure on an approved work beyond the sanctioned allocation.
- xiii) The Distt./ Sectoral Officers shall complete the works within the limit of actual cost of the DPRs and no revision in cost is allowed without approval from the competent authority failing which the concerned Officer will be held personally responsible for the same.
- xiv) No diversion/re-appropriation is allowed without approval of the competent authority;
- xv) The Authorization shall not be applicable for negotiated Loans (NABARD / LIC /REC) for which the utilization is linked to the actual lifting of the loan component from the Financial Institution / Finance Department.
- xvi) There shall be henceforth strictly, no engagement of casual workers, need based workers etc by any department.
- xvii) All District / Sectoral Officers are advised to ensure the distribution of funds to the scheduled Tribes / Schedule Castes strictly in proportion to their population and document the allocation properly for preparation of sub plans for Schedule Tribes / Schedule Castes.
- xviii) Departments will carry out a comprehensive exercise to remove duplication / replication of schemes to ensure completion and consolidation of ongoing schemes and Distt./ Sectoral Officers are strictly advised to project one scheme/work under one plan only so as avoid funding from multiple sources which otherwise would be violation of Planning & Development guidelines.
- xix) The sectoral officer concerned shall prepare photographic evidence of all work pre, during and post execution.
- xx) If any amount is lapsed under the District Plan, the responsibility shall be solely of the concerned Distt. Officer.
- xxi) The officer concerned shall furnish the expenditure statement on 3rd of every month on the prescribed format.

The expenditure on this account shall be debitable to the Account Head:- 4402-Minor Irrigation.


Anprez Singh Ranal (KAS)
District Dev. Commissioner
Kishtwar

Dated:- 07-04-2018

Endt.No:- DDCK/CAPEX- budget-2018-19/373/ 95-103
Copy to the:-

1. Financial Commissioner to Govt. planning Development & Monitoring Deptt. Civil Secretariat Jammu.
2. Director Area Planning ,Planning Development & Monitoring Deptt. Civil Sectt. Jammu.
3. Chief Engineer Irrigation & Flood Control Jammu for information please.
4. Superintending Engineer Hydraulic Circile Doda for information and n/a please.
5. Executive Engineer Hydraulic Division Kishtwar for information and n/a.
6. District Treasury Officer Kishtwar for information and n/a.
7. District Informatics Officer NIC Kishtwar with the request to upload the order on the website.
8. PA to DDC for information of DDC.
9. Order file.